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CLIMATE, BIODIVERSITY & PLANNING COMMITTEE MEETING OF THE WITNEY TOWN COUNCIL

Held on Tuesday, 20 February 2024

At 6.01 pm in the Virtual Meeting Room via Zoom

Present:

Councillor A Bailey (Chair)

Councillors:	G Meadows R Smith J Aitman	S Simpson G Doughty (In place of J Robertshaw) T Ashby (In place of D Temple)
Officers:	Adam Clapton Derek Mackenzie Claire Green	Deputy Town Clerk Senior Administrative Officer & Committee Clerk Administration Support - Planning & Stronger Communities
Others:	No members of the public.	

P111 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor O Collins.

Apologies were also received from Councillor J Robertshaw, Councillor G Doughty attended as a substitute and from Councillor D Temple, Councillor T Ashby attended as a substitute.

P112 DECLARATIONS OF INTEREST

Councillors Aitman and Meadows declared a non-pecuniary interest in application 24/00123/LBC 2 Station Lane, Witney as they were Town Council appointed representatives of the applicant, Witney Town Charity.

There were no other declarations from Members or Officers.

P113 PUBLIC PARTICIPATION

There was no public participation.

P114 **PLANNING APPLICATIONS**

The Committee received and considered a schedule of planning applications from West Oxfordshire District Council (WODC).

Members also discussed correspondence received from the developer representing application 23/02730/FUL – 58 West End, Witney asking for clarification on the Council’s consultee response. Members considered their previous submission which related to technical concerns in the application documents and agreed that no further response would be made to WODC without further consultation via the planning process.

Resolved:

That, the comments, as per the attached schedule be forwarded to West Oxfordshire District Council.

P115 **NOTIFICATION OF PLANNING APPEAL**

The Committee received notice of the Planning Appeal for APP/D3125/D/24/3337152 Kingsmead 51 Woodlands Road, Witney.

Resolved:

That, the Planning Appeal be noted.

The meeting closed at: 6.54 pm

Chair

Witney Town CouncilPlanning Minutes - 20th February 2024

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- 114- 1 WTC/020/24 Plot Ref :-24/00073/FUL Type :- FULL
 Applicant Name :- . Date Received :- 29/01/24
 Location :- 61 WOODSTOCK ROAD Date Returned :- 21/02/24
 WOODSTOCK ROAD
 Proposal : Erection of a two-storey dwelling and associated works on land at the rear of 61 Woodstock Road, Witney.
 Observations : Witney Town Council object to this application. Members have shown concern for the scale of the proposed development in contrast to the site dimensions, the proposed dwelling will appear very cramped and not in keeping with the street scene. The application is not compliant with the General Principles of policy OS2 of the West Oxfordshire Local Plan, the development is not of a proportionate and appropriate scale to its context and does not form a logical complement to the existing scale and pattern of development.
 Further, policy OS4, requires that development does not harm the use or enjoyment of land and buildings nearby including living conditions in residential properties - Members expressed concern that given the proximity of neighbour dwellings, the development could cause a harmful loss of light to neighbouring residents.
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- 114- 2 WTC/021/24 Plot Ref :-23/03129/FUL Type :- FULL
 Applicant Name :- . Date Received :- 29/01/24
 Location :- MYSTORE SELF STORAGE Date Returned :- 21/02/24
 BOOK END
 Proposal : Erection of eight drive-up storage units, alterations to the existing parking and turning area, and associated works (part retrospective) (amended description).
 Observations : Witney Town Council has no objections regarding this application.
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- 114- 3 WTC/022/24 Plot Ref :-24/00123/LBC Type :- LISTED BUI
 Applicant Name :- . Date Received :- 30/01/24
 Location :- 2 STATION LANE Date Returned :- 21/02/24
 STATION LANE
 Proposal : Installation of Secondary Glazing to all Windows (dwellings 2-12 Station Lane).
 Observations : Witney Town Council has no objections regarding this application.
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- 114- 4 WTC/023/24 Plot Ref :-24/00119/S73 Type :- DISCHARGE
 Applicant Name :- . Date Received :- 30/01/24
 Location :- 1A WILMOT CLOSE Date Returned :- 21/02/24
 WILMOT CLOSE
 Proposal : Retrospective discharge of conditions 4 (car parking facilities) 6 (Water drainage) 8 (boundary treatment) and 9 (provision of bat and bird boxes) of

permission 21/01193/FUL.

Observations : While Witney Town Council does not object to this application, Members raised the issue of on-site parking as required by Condition 4 of permission 21/01193/FUL. It is acknowledged that the applicant has explained that their current tenants do not own a vehicle, however, Members have asked that any occupants or visitors have access to the agreed off-road parking spaces by removal of the fence.

114- 5 WTC/024/24 Plot Ref :-24/00192/HHD Type :- HOUSEHOLDE
Applicant Name :- . Date Received :- 30/01/24
Location :- 50 HERON DRIVE Date Returned :- 21/02/24
HERON DRIVE
Proposal : Insertion of a door and window to existing garage.
Observations : Witney Town Council has no objections regarding this application.

114- 6 WTC/025/24 Plot Ref :-24/00173/HHD Type :- HOUSEHOLDE
Applicant Name :- . Date Received :- 07/02/24
Location :- KINGSMEAD Date Returned :- 21/02/24
51 WOODLANDS ROAD
WOODLANDS ROAD
Proposal : Removal of existing timber structure on side elevation. Erection of a single storey side extension.
Observations : While Witney Town Council does not object to this application in terms of material concerns, it notes the loss of permeable drainage and would ask that mitigating measures are considered to help decrease the possibility of surface water flooding in this area, in accordance with policy EH7 of the West Oxfordshire Local Plan 2031.

114- 7 WTC/026/24 Plot Ref :-24/00291/HHD Type :- HOUSEHOLDE
Applicant Name :- . Date Received :- 07/02/24
Location :- 19 KINGSFIELD CRESCENT Date Returned :- 21/02/24
KINGSFIELD CRESCENT
Proposal : Erection of a single storey rear extension.
Observations : Witney Town Council has no objections regarding this application.

114- 8 WTC/027/24 Plot Ref :-24/00303/LBC Type :- LISTED BUI
Applicant Name :- . Date Received :- 12/02/24
Location :- 13 MARKET SQUARE Date Returned :- 21/02/24
MARKET SQUARE
Proposal : External alterations to front elevation to include the replacement and installation of new signage.
Observations : Witney Town Council has no objections regarding this application.

114- 9 WTC/028/ADV Plot Ref :-24/00305/ADV Type :- ADVERTISIN
Applicant Name :- . Date Received :- 12/02/24
Location :- 13 MARKET SQUARE Date Returned :- 21/02/24
MARKET SQUARE
Proposal : Replacement of non illuminated hanging sign, installation of non illuminated new

fascia with new logo and replacement of ATM tablet and decals.

Observations : Witney Town Council has no objections regarding this application.

The Meeting closed at : 6:50pm

Signed : _____ Chairman Date: _____

On behalf of :- Witney Town Council